

ADDISON FIRE BOARD

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ADDISON FIRE & EMS

P.O. BOX 328 - 319 E. Main St. - Addison, MI 49220
Business Phone 547-6776 – Emergency Phone 911 – Fax 547-4179

Tim Shaw, Fire Chief/Paramedic
David Aungst, Deputy Chief

Ray McGrath, Board President
Bernard Pepper, Vice President
Dean Bowman, Trustee
Dan Wonders, Trustee
Shirley Shuman, Sec./Treasurer

September 15, 2008

The regular meeting of the Addison Fire Board was called to order by Chairman Ray McGrath at 8:03 P.M. with a roll call vote; members present were: Bernie Pepper, Ray McGrath and Dan Wonders. Also present: David Aungst, Deputy Chief and 2nd Assistant Chief Mark Cleveland. Absent members: Dean Bowman and Tim Shaw.

The August 18th meeting minutes were reviewed. A motion by Bernie and supported by Ray to accept the minutes. All in favor. Motion carried.

August Ambulance and Fire Financial Reports and bills were reviewed. There was discussion about the impact of the capital expenditures for the parking lot on the financial statements. In addition, the Consortium income and expenditure line items were discussed. Mark provided information on the ACS Consortium, comprised of the Addison, Cambridge and Somerset departments. The training sponsored by the Consortium has started and will be ongoing for 11 months. Students are paying tuition on a monthly basis with all tuition to be collected by the end of February. After the course completion, the students will complete a 250 hour internship while being observed by senior paramedics. Any net income after the conclusion of the training may be used to reimburse some of the expenditures to the participating departments, purchase additional training equipment or a combination of both. There was a motion by Bernie and supported by Dan to accept the August Financial Reports and bills. All in favor. Motion carried.

Mark presented the Accounts Receivable reports. He stated that there was no change in the Fire accounts receivable and the ambulance billings were being reviewed by the MHR billing service as it appears that there may be a discrepancy.

Dave presented the August Incident Reports. He noted that for the month of August there were 116 incidents. These calls include: 13 Addison; 3 Cement City; 17 Rollin; 4 Wheatland; and 45 Woodstock (of which 20 were associated with MIS-Juniper Hills). Station 1 had 27 calls, Station 3 had 27 calls, Station 5 (Juniper Hills) had 20 and there were 42 calls where Station 1 and 3 responded. Discussion followed regarding some of the incidents. It was explained that Juniper Hills pays \$3,000 for AFD to remain on site. There are approximately 20,000 or more people at the Juniper Hills site during the race weekend.

Correspondence

Dave stated that an invitation had been received from the Addison United Church for a dinner to be held at the church in recognition of the National Fire Prevention Month. The dinner will be held on October 4 at 6:00 p.m. The invitation was being extended to the firefighters, board members and their spouses.

ADDISON FIRE DEPARTMENT BOARD

September 15, 2008

Old Business

Shirley stated that the loan previously approved by the Board has been received and was signed for by Ray McGrath on behalf of the Board. United Bank and Trust granted a loan in the amount of \$75,000 at an interest rate of 4.95%.

Shirley noted that an Investment Policy sample was received from Bailey & Hodshire. She stated that once the Draft Investment Policy for Addison Fire Department Board is complete it will be forwarded to Bailey & Hodshire for their review prior to being formally presented to the Board for their consideration and adoption. The primary objective in the draft is Safety of investments, Liquidity, Yield, and Local considerations. In addition, Tim and Shirley have met with members of United Bank and Trust Investment Services to discuss investment options. They will be invited to the October Board meeting to present their recommendations.

Dave stated that Rescue 35 is still available for sale. He said that the Sheriff's department is having a sale due to their purchase of a new fleet of vehicles. They will be selling the used vehicles by receiving bids for a period of 10-14 day and then will sell "As is" to the highest bidder. He noted that there is a right to refuse any bid. Dave said that he has received permission to add Rescue 35 to their list of vehicles if the Board wished to do so. After discussion it was decided that Rescue 35 should be included in the sale. Since the bid opening is prior to the October board meeting, it was decided that if a bid is received Board Members will be contacted and polled to determine if a submitted bid should be accepted.

Bernie inquired about payment for the purchase of the Woodstock Police Vehicle that was previously approved by the Board. Mark stated that the vehicle is on the premises, but is not in use due to the fact that a title has not been provided. It was noted that providing a title for said vehicle is in process and payment would be issued once the title is in AFD possession.

New Business – None presented

No further business. A motion was made by Dan and supported by Bernie to adjourn. All in favor. Motion carried. Meeting was adjourned at 8:52 P.M.

Respectfully submitted:

Shirley Shuman, Secretary